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Instagantt Review 2025: Features, Pros & Cons

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Former Product Review Editor

& 1 other 

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 Instagantt

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Starting price \$12 per month	Free version Free trial
Guest access Snapshot tool	

Our Verdict

Instagantt is a project management tool that focuses on Gantt charts. It offers different views but its specialty is providing a visual representation of tasks, milestones, overlays of baselines and a reporting dashboard to help you manage multiple projects. I thoroughly tested the software to give you a realistic rundown of its pros and cons in this Instagantt review.

Pros

- Free seven-day trial available
- Snapshot tool creates read-only chart
- Workload management helps to balance teamwork
- Drag-and-drop tasks
- Multiple project views
- Seamless integration with Asana

All users must be part of a subscription

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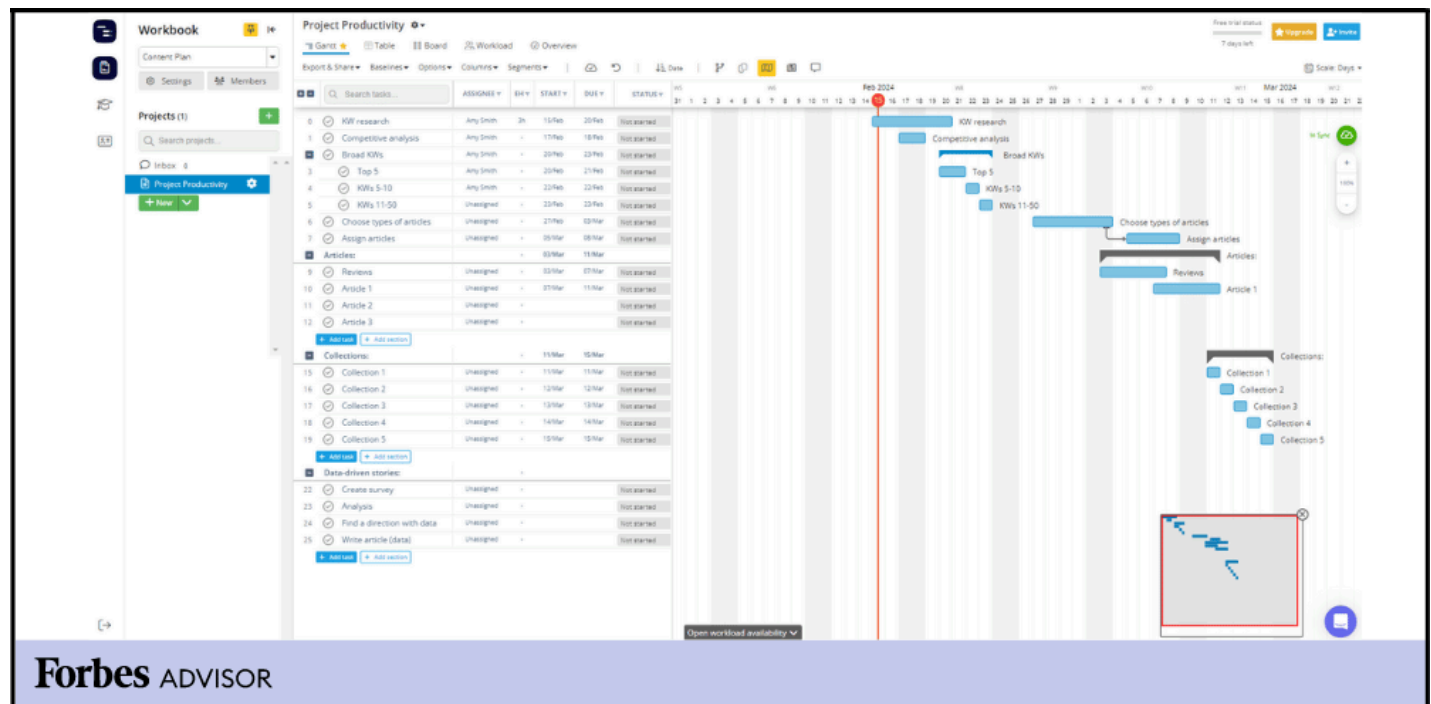
What Is Instagantt?

Instagantt is Gantt chart software that can be used as a standalone project management app or as an integrated tool with Asana to make it easier to manage multiple projects. Many of its features include customization options so you can home in on the variables most important to your project or to a stakeholder.

Instagantt's basic project management features include:

- Gantt chart creation
- Baselines, milestones and a critical path feature
- Workload management for better project estimates
- Drag-and-drop interface for ease of use
- Multiple project views for different preferences
- Integration with Asana
- A snapshot tool for sharing a project's stage with guests without giving them access to your platform

Forbes Advisor named Instagantt one of the [best Gantt chart software](#) options on the market because its snapshot tool makes it easy to share charts with clients. It's also an affordable option for small teams.



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What Sets Instagantt Apart

Instagantt is immediately intuitive, so it’s easy for anyone to use. It also offers multiple project views for a zoomed-in or zoomed-out look at a project or even in a Kanban style if you prefer cards for tasks. Even features that aren’t familiar have an explanation, which makes it much faster to learn the software. Not everything about Instagantt is ideal, though. Exporting an image isn’t always the best option for quality and you only have the choice of days or weeks (not hours) for your charts. I’ve covered more of the pros and cons of Instagantt below.

Pros

One of the biggest benefits of Instagantt is its ease of use. You can easily drag and drop tasks and schedules on your chart and editing each task is simple. The information you see is customizable by columns; there are 15 types of info to track or you can create custom columns as needed.

I like that you can export an image, PDF or spreadsheet of your chart to share with others; it’s easy to do and the quality is decent (especially the PDF). There’s also a snapshot option that lets you share a link with a read-only version of your schedule, which is ideal for sharing with clients. Also, Instagantt is affordable, starting at \$14 per month for an individual and up to \$30 per month for three users.

Cons

There are a few things that Instagantt handles in unexpected ways that can be construed as drawbacks. For example, the undo feature seems great in that you can choose a few actions to undo at once but there’s no way to know what you’ve undone and it doesn’t apply to everything (creating dependencies couldn’t be undone). Exporting an image can produce an error at times. And you can only choose days or weeks to track on a chart, not hours or months.

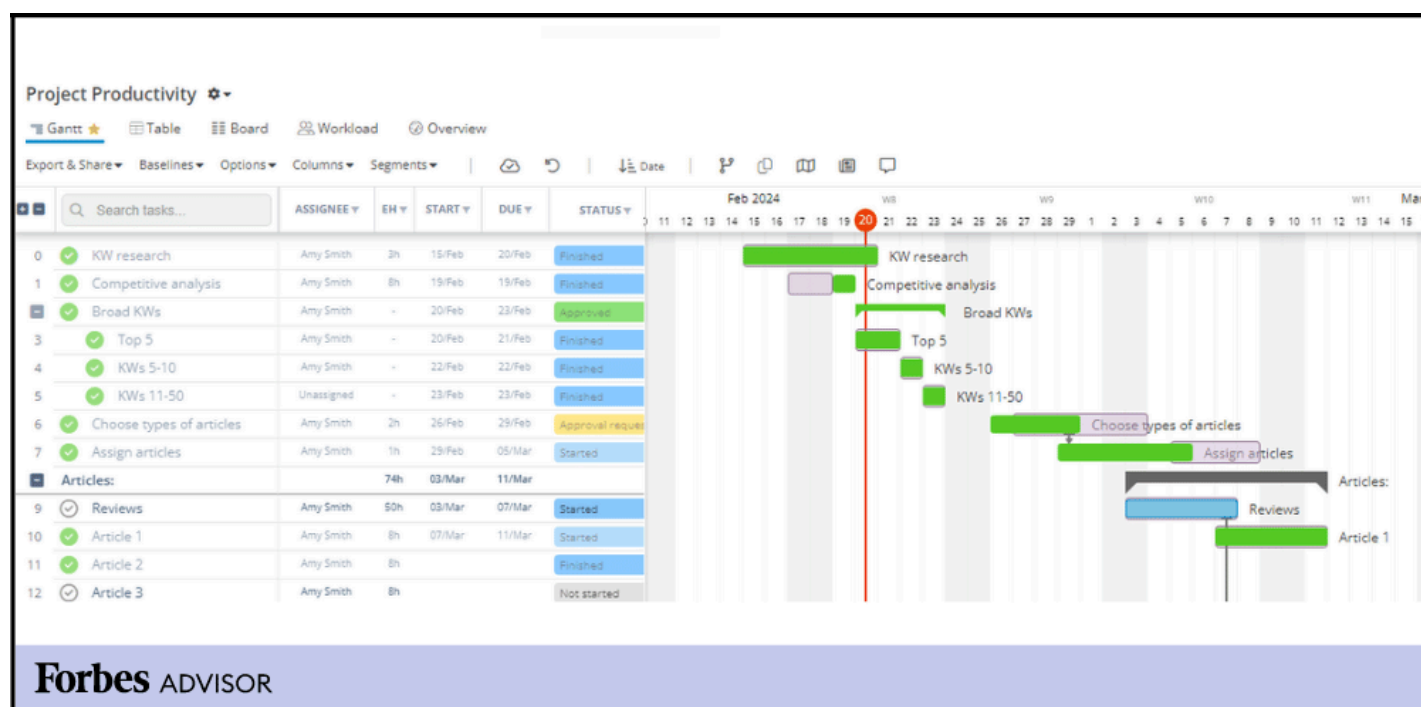
Instagantt Core Features

Given that Instagantt is primarily Gantt chart software, you’ll find that the core features are all about Gantt charts. Of course, there are other views including Kanban and table. Instagantt allows you to set dependencies and milestones, and create baselines. Instagantt is a highly customizable platform, so you can create the project you need with all the criteria necessary for your plans.

view from days to weeks to get a trees or forest look at your project. And you can open a task from the chart or the list on the left side of your screen.

I appreciated the classic Gantt chart style, so it's easy to understand it from the beginning. You can create a group of tasks known as a section. A section can have a start and end date and the end date can serve as milestones. I found it helpful to keep tasks organized and it's easy to differentiate it from a task on the chart. There's also a standard milestone option where you can convert a task into a milestone, or rather have it serve as a milestone in addition to a task.

Instagantt also includes a feature for setting baselines. This feature allows you to create a snapshot of proposed deadlines of your project that you can overlay later to compare what you'd planned to what was accomplished (planned vs. actual). I like the idea of baselines but in Instagantt it's an almost imperceptible overlay unless you're zoomed in. The only time I noticed it was when I moved start and end dates on the chart (and it didn't seem to affect anything if a task was completed early, for example).

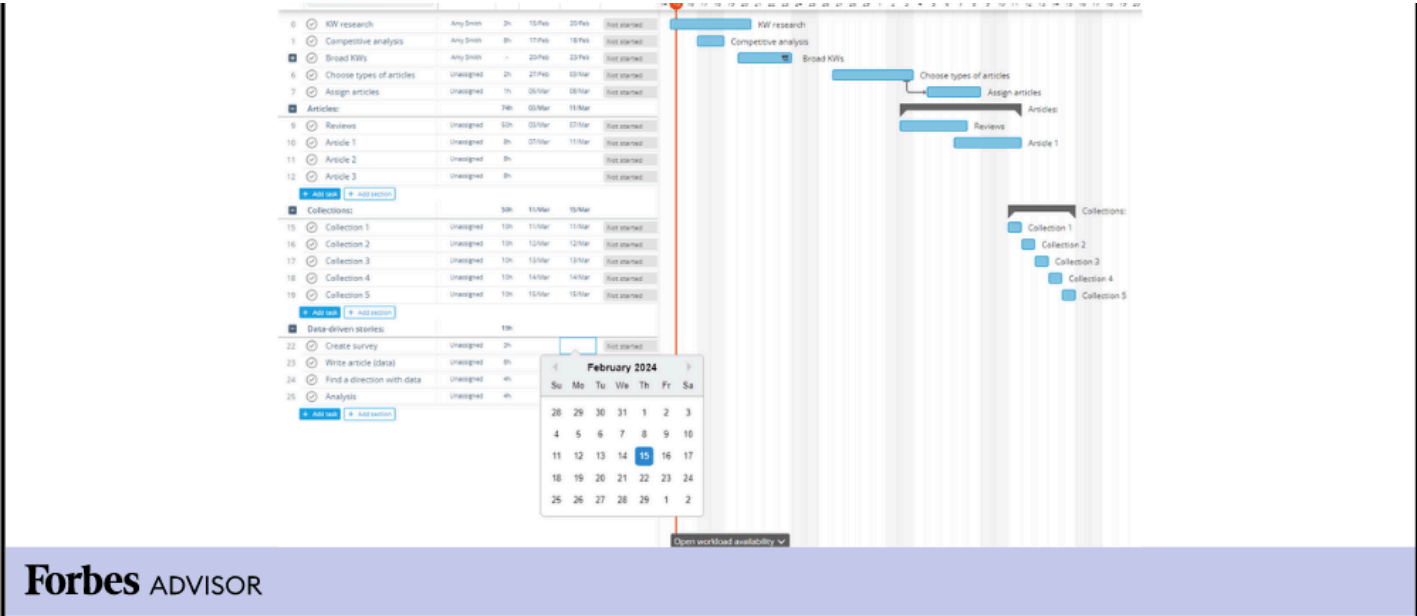


Task Management and Dependencies

While task management is easy enough, I found that Instagantt didn't always make it clear how to do something. For example, I tried adding a subtask to a task and it appeared to save but when I clicked off the task window, it was gone. It turns out you have to press enter on your keyboard for the subtask to stick. Other than that, I was a fan of the color coding, tags and field options.

Most of the [best project management software](#) include a way to create dependencies between tasks and Instagantt is no exception. I was able to easily draw a line between tasks to create a link and then move start and end dates on the chart, which triggered a change in due dates. Rather than create an error if you move deadlines of a predecessor, Instagantt simply wouldn't let me mess up those task dependencies. I had to remove the link to change dates.

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Software Integrations

Instagantt doesn’t focus on integrations for its Gantt chart software. Instead, it focuses on its integration with Asana, a well-known project management tool that I singled out in our [Asana review](#) for being excellent for collaboration and flexibility. Bringing Instagantt into Asana (or vice versa) gives you a better bird’s-eye view of a project or multiple projects on a timeline.

I liked that there’s a two-way sync between the programs because it means you won’t have to manage the same tasks on both platforms. There are no other significant integrations available.

Customization

One of the biggest benefits of Instagantt is its customization options. You can create your project any way you’d like. I particularly liked that I could create custom fields or columns for tasks, which allowed me to track priority, risk, status or any other variable I wanted right from the dashboard. Creating custom tags made it easy to filter projects also. It’s especially helpful when you have multiple similar projects running at once so you can focus on a topic that you create a tag for rather than having to sift through multiple timelines or projects.

Instagantt Pricing and Plans

	Individual	Team
Starting Price	\$12 per month	\$24 per month
Users*	One	Three
Projects	Unlimited	Unlimited
Views	Gantt, List, Kanban	Gantt, List, Kanban
Integrations	✓	✓

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Workload Management	-	✓
*\$10 per additional user (on Team plan only)		

Individual

Instagantt gives you most of the features you need in its Individual plan and it's meant for a single user. So it makes sense that you wouldn't get access to workload management with this plan. Otherwise, the only missing element that might make a difference is that you cannot integrate with Asana. Instagantt's entry-level plan costs \$14 per month.

Team

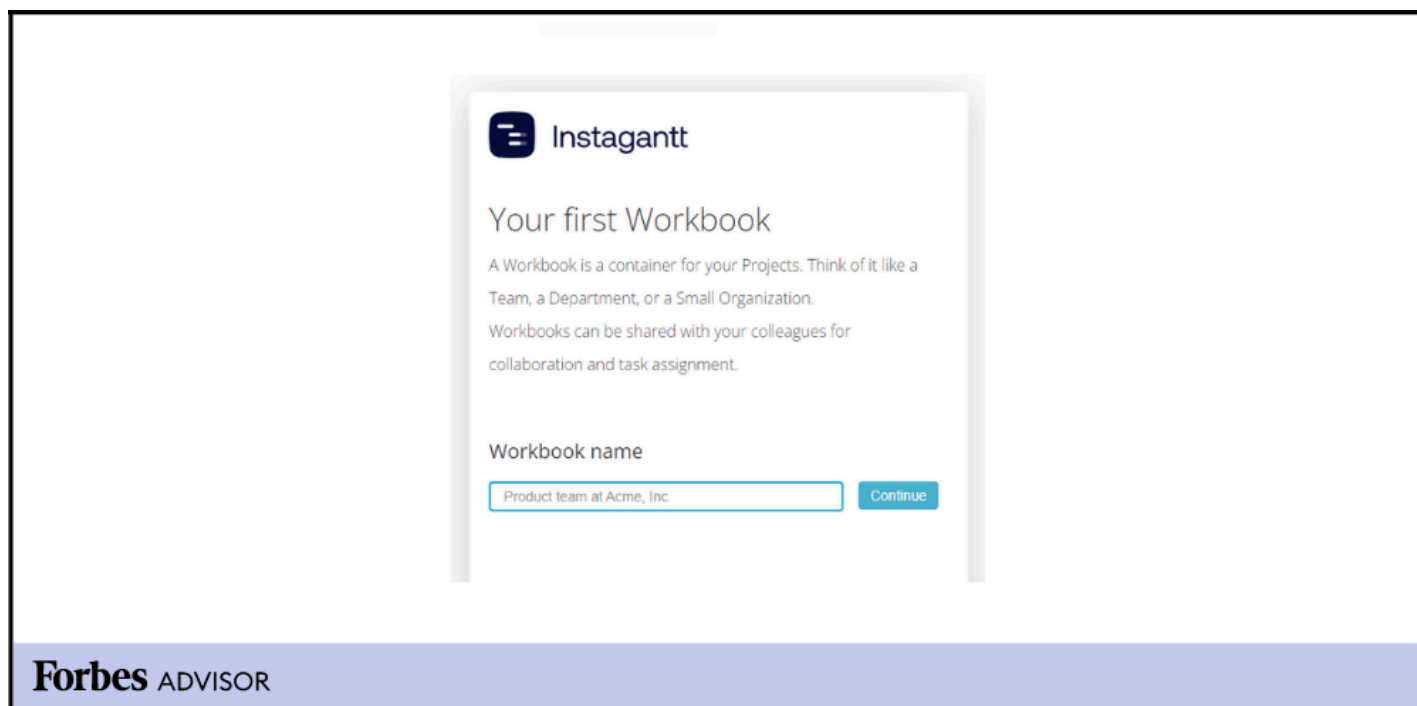
If you need multiple users on your Instagantt platform, then you need the Team plan. It costs \$30 per month for three users and each additional user costs \$10 per month. Given the average cost per user, this is average for most project management systems. You get all the features Instagantt offers including workload management and the Asana integration.

Instagantt Setup and Customization

Signing up for an Instagantt account only requires you to create a login or use your Google account. The first seven days are free and you won't need to provide payment information unless and until you're ready to upgrade to a paid plan. Instagantt guides you through setting up your first workbook and project so all you need to do is fill out fields.

As far as customization goes, it happens with each project or workbook you set up rather than within a settings menu for the platform. So you can customize fields, columns and how you sort each project from the options and columns menus. Tasks can be individually customized, too. All of these options are self-explanatory or Instagantt includes a definition of a feature.

Within the workbook settings is where you can specify time off for a user. There doesn't appear to be a way to create holidays for a group, for example. So, you'll have to enter time off for each individual to take those hours into account in the workload management tool.



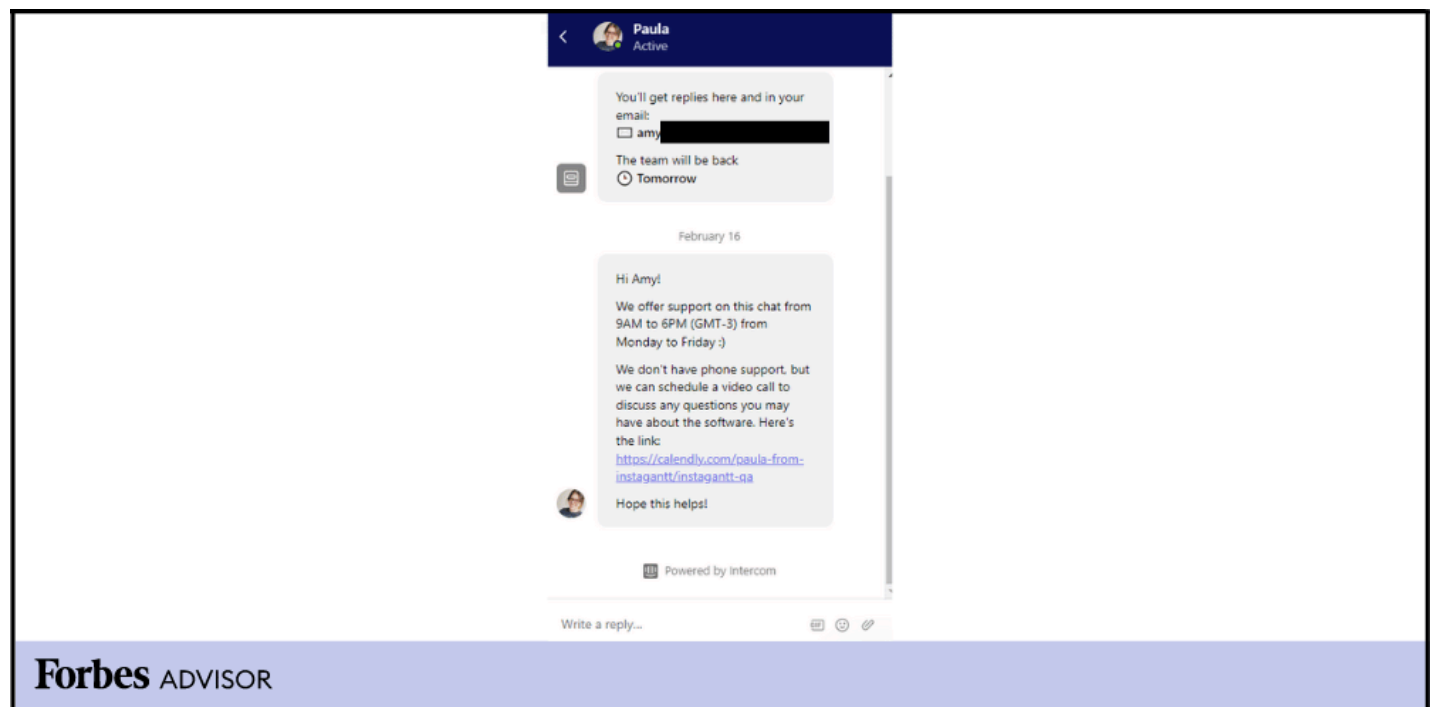
I found Instagantt easy to use from the start. Getting a project going was as simple as filling out fields and choosing columns I wanted to track. A few of the features are buried or not named what we expected, so it wasn't always intuitive. However, once I figured it out, it went back to being easy to use. And when I needed help, the knowledge base articles clearly explained how to do anything in Instagantt.

Instagantt Security

Security in Instagantt is a tricky thing if you don't set it up properly. Giving any user access to a workbook gives them access to all projects in that workbook, which means they can change anything in those projects. So it's important to manage users and permissions properly to not give everyone the ability to delete or change data or projects.

Instagantt Customer Service and Support

Instagantt offers customer support via email and live chat. There's also a knowledge base you can use for self-service help. Support hours are offered from 7 a.m. to 4 p.m. ET Monday through Friday. I sent a message after hours but was assured I'd get a response the following day and I did. The response came through email and the live chat window. Agents are kind and helpful. I appreciated that they also offered to set up a video call if I needed more help, which is a good substitute for not offering phone support.

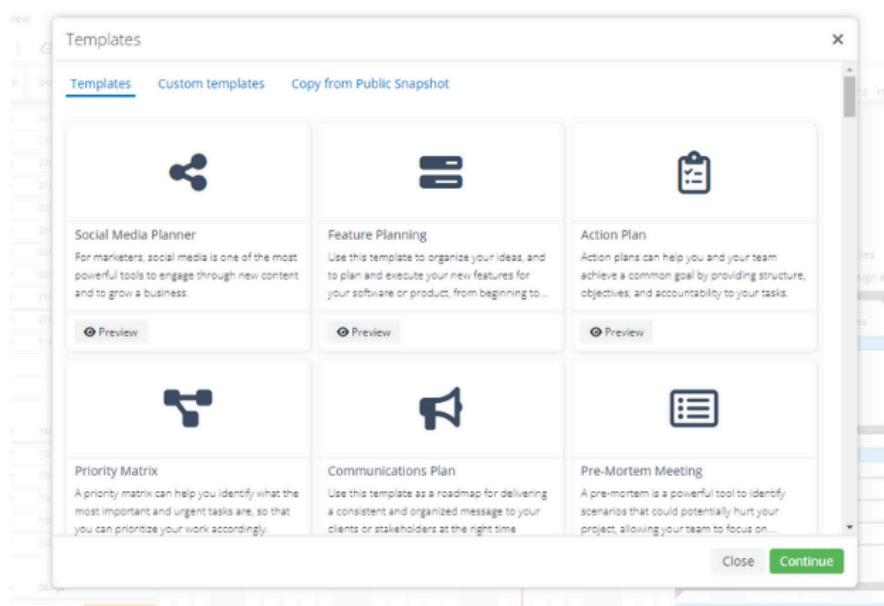


Additional Features

Although Instagantt is a simple Gantt chart program, it offers some specialized features that aren't commonly found in similar tools. Beyond the core features, Instagantt offers saved filters, workload management, a Kanban board and a snapshot feature to allow you to share projects with clients and other outside stakeholders.

Customizable Templates

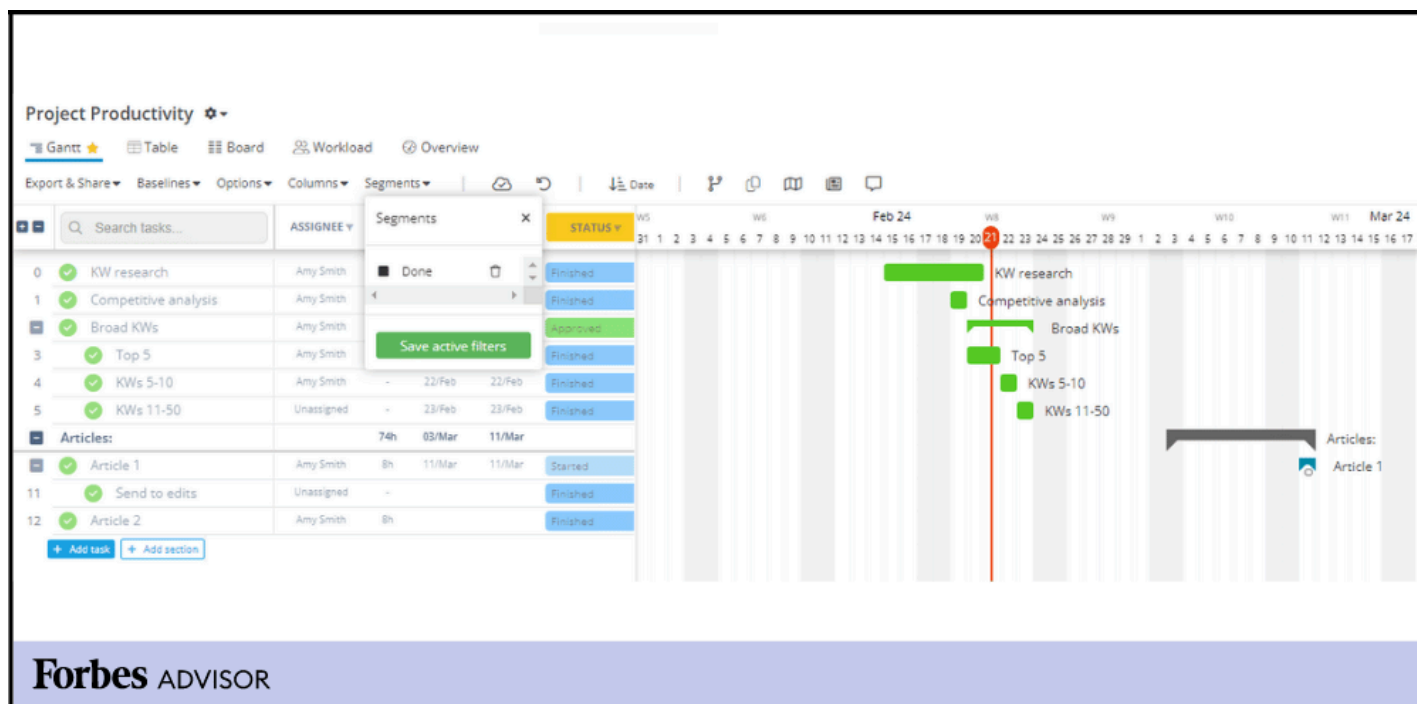
There are more than 60 templates available to help you get started with a new project. Some pre-made templates include a bug tracking sheet, customer onboarding and a Gantt chart specifically for sales teams. You can also create your own templates from



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Segments

One of the ways Instagantt makes it quicker and easier to manage a project is through its segment feature. If there's a specific status, user or other variable you tend to search for, you can create a segment for it and save it. I tend to search for finished tasks or tasks that haven't been started yet, so I filtered tasks by the finished status. While the results are on the dashboard, I chose the segments option and saved it, naming it "Done." Now, whenever I want to see finished tasks, I simply choose that segment and it'll load all finished tasks.

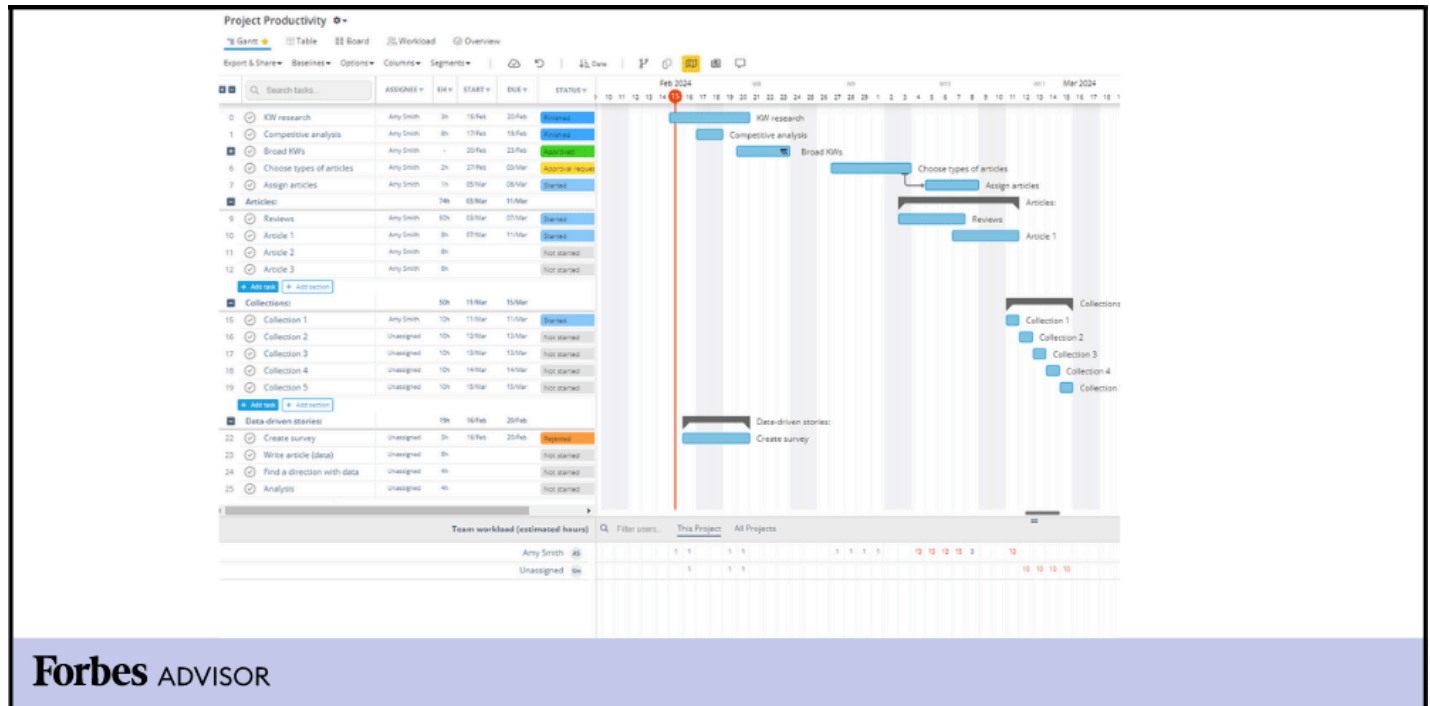


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Workload Management

Instagantt's workload management tool works as I expected. I added the expected hours to tasks and then loaded the tool. The hours needed for each task are doled out among the users and spread across the duration of the task and project. So, if I

needed.



Kanban Board

Although Instagantt didn't make our list for the [best Kanban software](#) (as I pointed out, it's primarily Gantt chart software), it does offer a Kanban-style view. With the board and card view, it's a bit harder to see what's happening with each task from the dashboard. You need to click into each task to amend or comment on anything. You can complete subtasks from the dashboard or move from column to column by dragging and dropping. The columns in this view are represented by sections rather than stages but if you prefer working with cards and columns, you can customize sections into statuses.

Public Snapshot

One of the unique features of Instagantt is the public snapshot. You can create a read-only version of a project with a unique URL that you can share with people outside of your project management platform. These snapshots show your project in its current state, which is similar to exporting an image or a PDF. However, the snapshot is more interactive. I was able to click on tasks to expand them, hover over the timeline in the Gantt chart to highlight the date range from start to finish and use the drop-down menus to search by user or status.

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You can use it to share with everybody, as it doesn't require login. All changes made to the project will not affect this snapshot. To share this, we will provide you with a public address (url) that you can share.

Name for this snapshot:

Content Plan (first month)

Views:

☒ Gantt

☒ Workload

☒ Overview

Include comparison with a baseline:

Don't include comparison with a baseline

Highlighted Days

☒ Include Highlights

☒ Include Non-Working Days

Show users time off

Yes

Include collapsed/hidden tasks

Yes

Task descriptions

Yes

Custom Branding (optional)

Your company or customer's logo

Browse...

Columns to include

☒ Due date

☒ Progress

☒ Estimated hours

☐ Actual hours

☐ Priority

☐ Risk

☐ Estimated cost

☐ Actual cost

☒ Assignee

☐ Tags

☐ Duration (Working days)

☐ Duration (Calendar days)

☐ Subtasks counter

☐ Dependencies

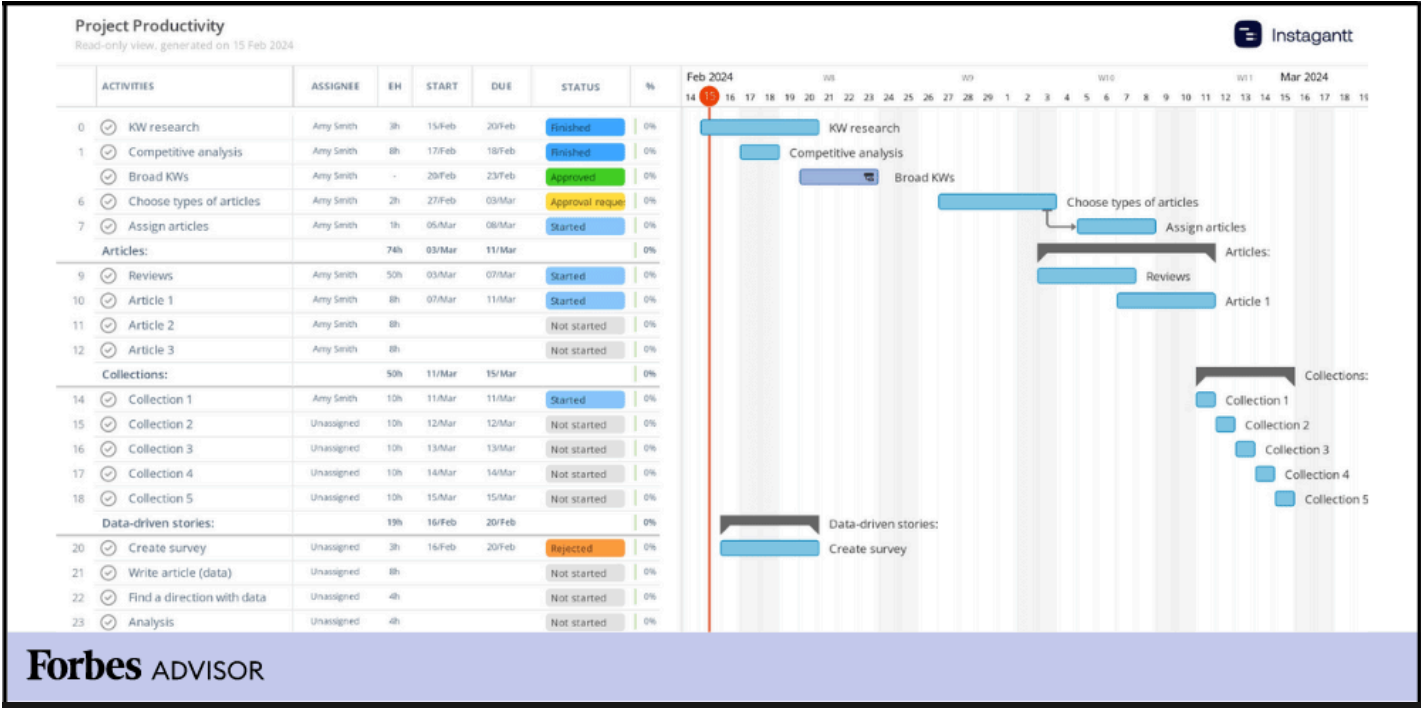
☒ Status

Close

Create

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Also, if you create a master snapshot link you can share it with a client and it will update with the latest version of a snapshot so you only have to share it once. This snapshot feature is sort of the answer to Instagantt not offering guest access.



Instagantt Alternatives and How They Compare

	Instagantt	ClickUp	TeamGantt	GanttPRO
Rating (out of 5 stars)	★★★★☆	★★★★★	★★★★☆	★★★★☆

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Free Plan	–	✓	✓	–
Interactive Gantt Charts	✓	✓	✓	✓
Kanban Board	✓	✓	✓	✓
Software Integrations	✓	✓	✓	✓
Dependencies	✓	✓	✓	✓
Workload Management	✓	✓	✓	✓
Support	Email and live chat	Email and live chat	Email and live chat	Email and live chat
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Comparing Instagantt to standard project management software isn't fair because the features don't exactly line up. However, if you look at other Gantt chart software or all-in-one options with Gantt charts, it almost equals out. I compared Instagantt to ClickUp, TeamGantt and GanttPRO so you can easily see the difference between them.

Instagantt vs. GanttPRO

When you consider the features, Instagantt and GanttPRO are neck and neck. Neither offers a free plan but GanttPRO is almost half the cost per user of Instagantt. And though they both offer few integrations, GanttPRO offers a few more (though not an integration with Asana, which Instagantt offers).

Instagantt vs. ClickUp

If you're already using ClickUp, there's likely no need for you to choose Instagantt because ClickUp is more affordable, offers a free plan and offers Gantt charts. However, if you're trying to choose between the two, it comes down to what you need. ClickUp is a more complete project management app with better collaboration features. Instagantt is less of a jack/jill of all trades, rather it specializes in Gantt charts.

Instagantt vs. TeamGantt

TeamGantt offers a free plan but it's more expensive per user than Instagantt, so it's a better option if you're looking for a free solution. However, along with GanttPRO, TeamGantt offers more integrations than Instagantt for better collaboration.

Who Is Instagantt Best For?

to track multiple projects and share progress without adding users to the subscription cost.

Our Expert Take

I give Instagantt credit for being easy to learn and use. The customization options are great for tracking the variables most important to you. And the snapshot tool is a good substitute for guest access. However, I found that the lack of integrations, questionable functionality (the undo button didn’t work as expected) and cost don’t make it the best option on the market.

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- + What’s the difference between Asana and Instagantt?
- + Does Instagantt have a Kanban board?

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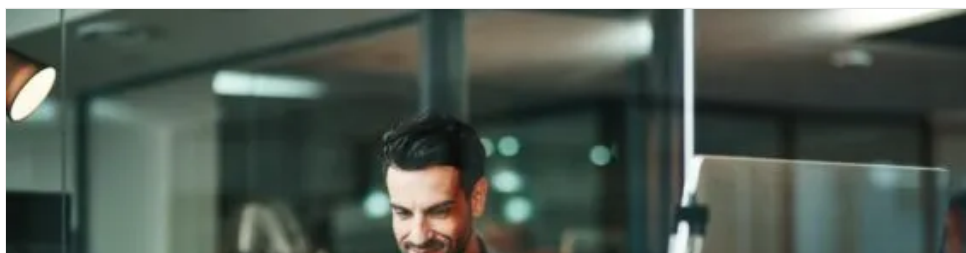
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