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MeisterTask Review 2025: Features, Pros And Cons

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& 1 other 

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Starting price \$13 per user per month (billed annually)	Supported calendars Outlook, Google and iCal
Standout features Task pinning, email task assistant, built-in time tracking, WIP limits	

Our Verdict

In our MeisterTask review, you'll see that it's primarily a task management program with many features to make it viable as project management software, a note-taking app and a productivity tool. It includes some unique features that help you manage time effectively, and we have tested them fully. Read the full review below to learn more about who MeisterTask is best for and alternatives if it isn't a good fit for you.

Pros

- Free plan available
- Includes time-tracking tool
- Excellent task management
- Email task creation
- Easy automations

Cons

- Some features aren't intuitive
- Subtasks only on high-tier plan

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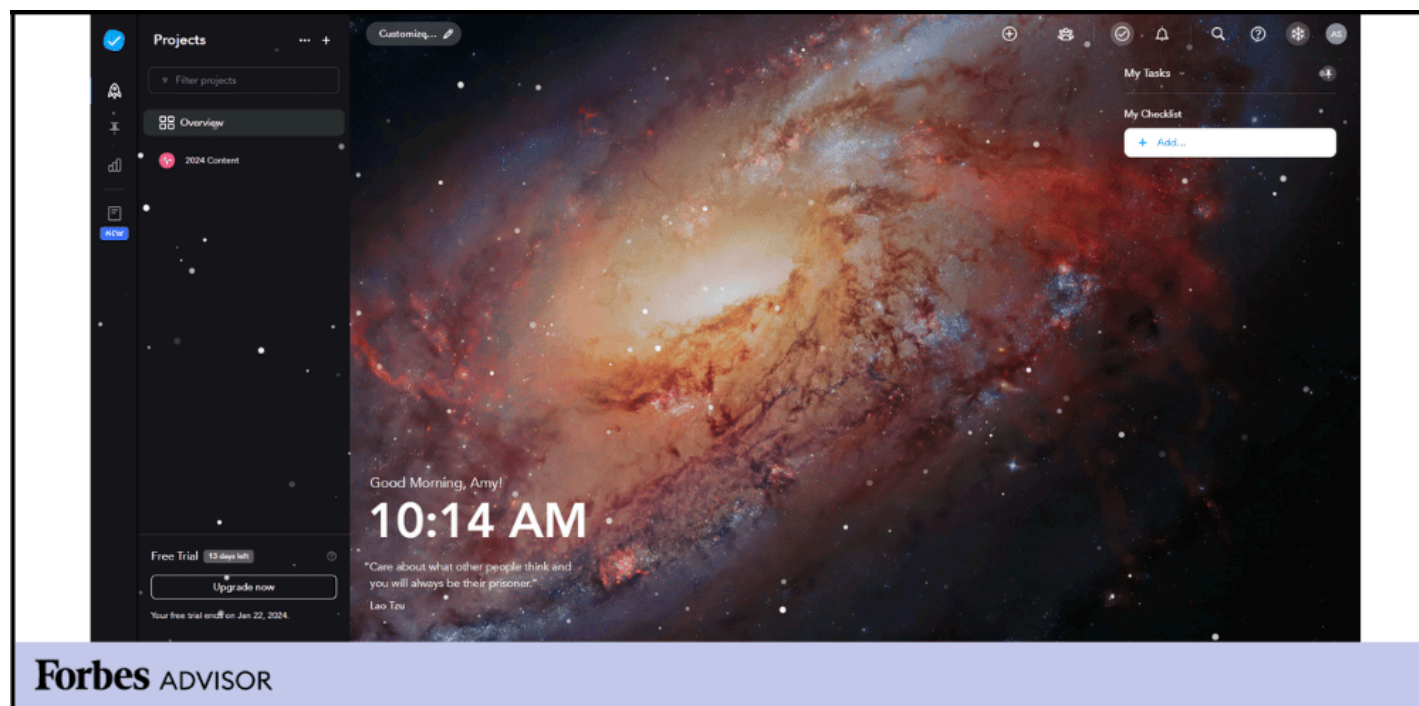


What Is MeisterTask?

MeisterTask started as a Kanban board for individuals to manage tasks but it's become a task and project management app with more features for teams. It recently introduced subtasks and added MeisterNote to extend its functionality.

Here's how MeisterTask can help with productivity:

- Create unlimited tasks
- Use a personal Agenda to manage only your tasks
- Add subtasks to break down tasks into smaller chunks
- Create multiple projects
- Run basic project reports
- Collaborate with team members on notes in MeisterNote
- Track time spent on tasks
- Use automations to reduce mundane work
- Create checklists for each task



A dashboard serves as the home page for your MeisterTask account with projects listed on the left and a navigation menu to take you to pinned tasks, reports and notes.

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Free version available	Yes	Free version available	Yes, for unlimited members	Free version available	Yes
Starting price	From \$8 monthly per user	Starting price	\$7 per month	Starting price	\$10 per user per month
Integrations	Zoom, LinkedIn, Adobe, Salesforce and more	Integrations	Slack, Microsoft Outlook, HubSpot, Salesforce, Timely, Google Drive and more	Integrations	Salesforce, Adobe, Miro, Netsuite, QuickBooks, SAP

What Sets MeisterTask Apart

Over the years, MeisterTask has built itself up to be a flexible tool for all types of industries and individuals. It can act as a time-tracking and task management tool, a project management app and collaboration tool. Although MindMeister, MeisterTask and MeisterNote have been around since the mid-aughts, it continues to evolve.

MeisterTask recently added MeisterNote to the selection of tools. Subtasks are new and much needed for this program that considers itself a task management app. It offers features not typically found in project management software, such as email task creation and pinned tasks.

Pros

Once you familiarize yourself with where all the tools and settings are, MeisterTask is easy to use. Task creation and automation creation are intuitive. I liked the simplicity of the left-hand menu that takes you to tasks, projects, notes and reports. Assigning tasks doesn't require you to click on them; you can assign tasks from a project view.

Cons

Although MeisterTask is easy to use, it can be difficult to find the right tool or setting you need. Also, many of the best features are only on paid plans—often on the highest-paid plans to boot. Another drawback is that I ran into errors and lag while testing this productivity app. And support never responded to my question.

MeisterTask Core Features

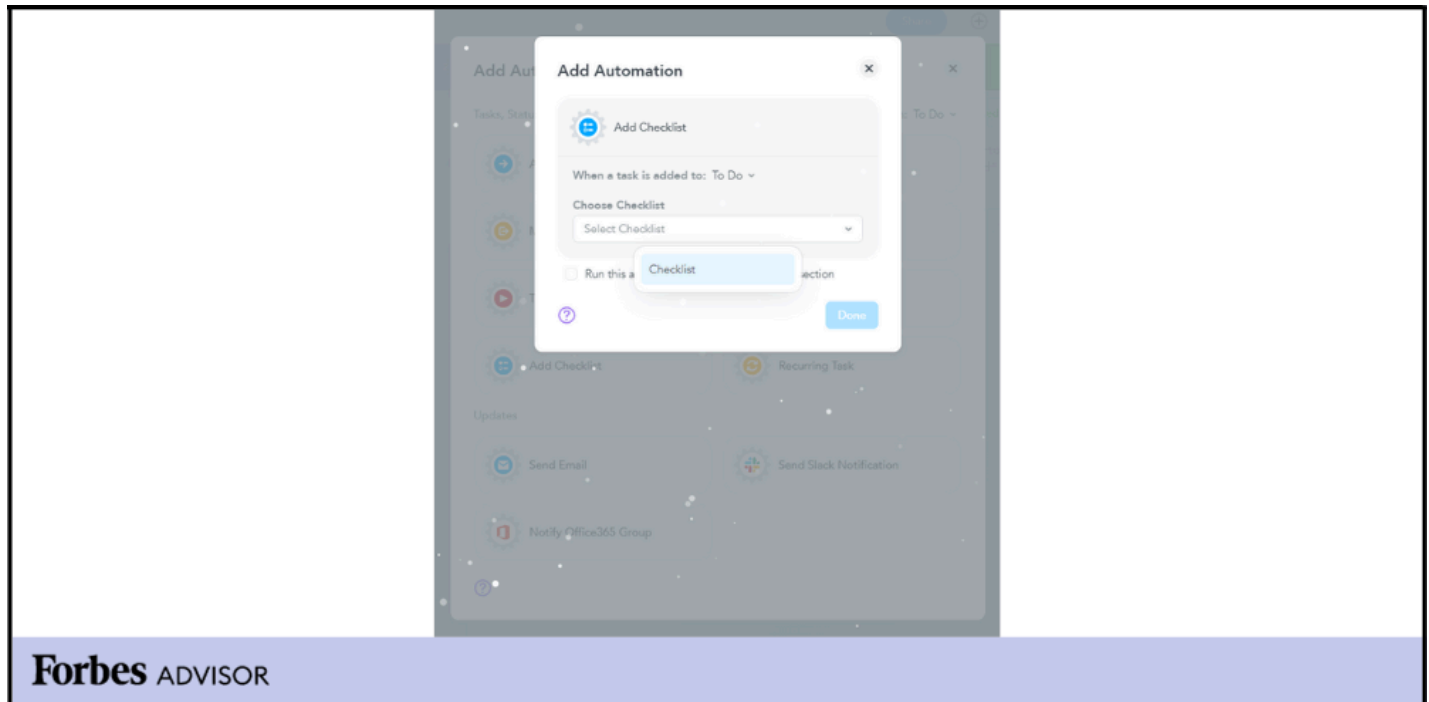
As a project management app, MeisterTask packs all the features you need to run a project for a team of any size. Some advanced features are lacking that could help with multiple projects, such as milestones and resource management.

Task Management

The base of MeisterTask is task management; after all, task is in its name. You can create tasks for yourself or as part of a project. Each task includes the basics you'd expect, such as due dates, statuses, an activity feed and tags for priority. I was also able to add a checklist, which can act as subtasks. However, subtasks are now available on the high-tier plan, which I found is a much easier, cleaner way of creating a hierarchy of related tasks.

Speaking of related tasks, you can set up task dependencies but I had a bit of trouble executing this. It worked for one task but not another and there's no reason why. I chalked it up to lag because after reloading the page, the task relation worked as

It's worth noting that I had a huge frustration with finding archived tasks. Once I moved tasks to the completed column, they disappeared, which is expected. However, there's no easy way to find those archived tasks, at least not in an intuitive way. I finally figured out that I had to go into the project menu to find them and then restore them to interact with the task again.



An “add checklist” automation with instructions to add the checklist when a task moves to or is added to the “to do” column.

Project Planning

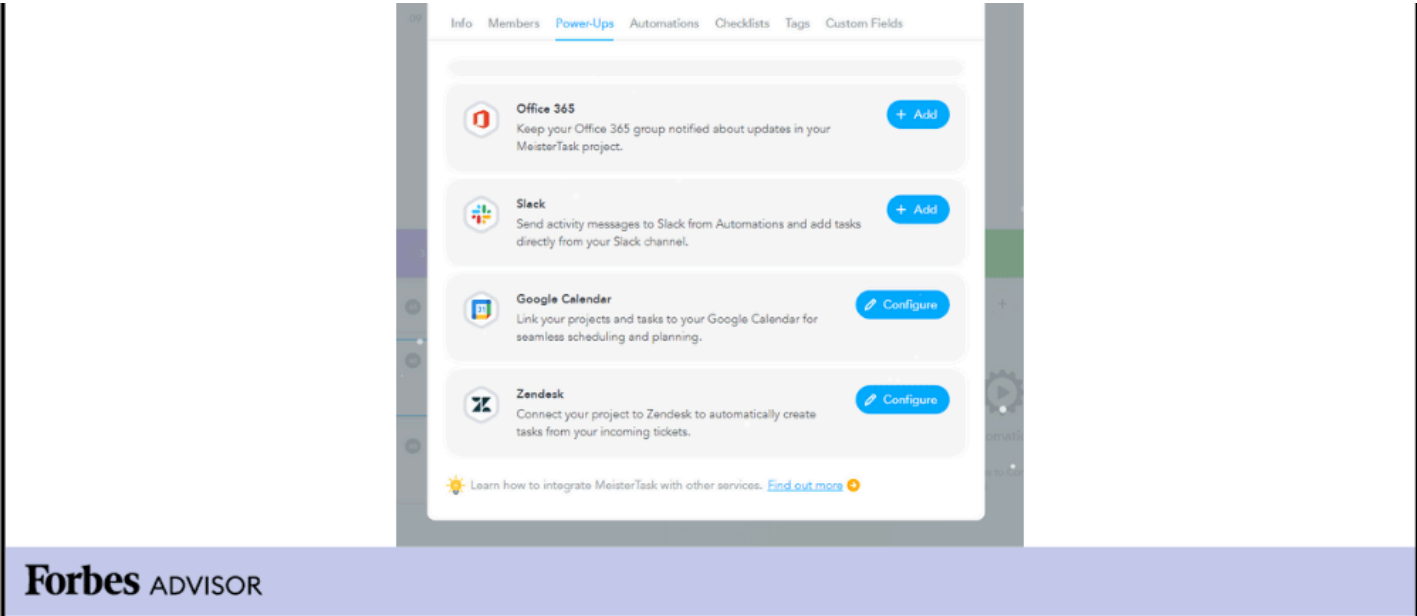
There are plenty of options in MeisterTask to help you plan a project. You can use templates to help with project planning, create a project with a Kanban board and set up deadlines and scheduling for tasks via a timeline view that displays at the top of your board. I think project planning could be a lot faster and more effective if MeisterTask's dev team focused on adding standard advanced features, including the ability to duplicate a task without having to click into one first, and budgeting tools.

This is a small complaint but there's no consistency with which features or icons have description bubbles when you hover over them. It's a quality-of-life enhancement that could make a big difference for new users of MeisterTask. That could be the reason it took me so long to find the work-in-progress limit function. Once I enabled it, I added more tasks than the WIP limit would allow, except it did allow it to happen. And the only notification I got that it was over the limit was in the form of an exclamation mark at the top of the Backlog section or bucket.

Software Integrations

There are few integrations you can set up to work with MeisterTask. The good news is that one of them is Zapier, which allows you to set up connections with other tools that allow you to run certain functions from one app to another. The other integrations include Google Calendar, Microsoft 365, GitHub, Slack and Zendesk. These are useful, but there are some glaring omissions that are typical of the best project management software, including various CRMs and storage apps.

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In the project settings section you'll find a list of integrations that work with MeisterTask, including Slack and Google Calendar.

Collaboration

For the most part, MeisterTask’s form of collaboration is simply its platform that your whole team can use for task and project management. You can leave comments and tag those you need to address in tasks. However, there’s no direct messaging or built-in chat of any kind. The best option would be to connect to Slack.

MeisterTask Pricing and Plans

	Basic	Pro	Business
Starting Price (Billed Annually)	Free	\$13 per user per month	\$25 per user per month
Projects	Three	Unlimited	Unlimited
Calendars	✓	✓	✓
Email Assistant	✓	✓	✓
Task Pinning	X	✓	✓
WIP Limits	X	✓	✓
Subtasks	X	X	✓
Custom Fields	X	X	✓
Automations	X	✓	✓

Basic

There's a lot you can do with the MeisterTask Basic plan. It's free but limits you to three projects. You get unlimited tasks and access to some integrations and the email assistant. It doesn't appear to limit users, though, so this could be a good choice for a very small team that needs to collaborate on a couple of projects at a time.

Pro

The entry-level paid plan costs \$13 per user per month (billed annually), which is a bit expensive compared to popular project management software. However, it includes some features not often found in the low-priced plans of other apps, such as time tracking, automations and WIP limits. It's at this plan level that you can use standard integrations. Plus, you get access to Agenda, the pinned tasks board.

Business

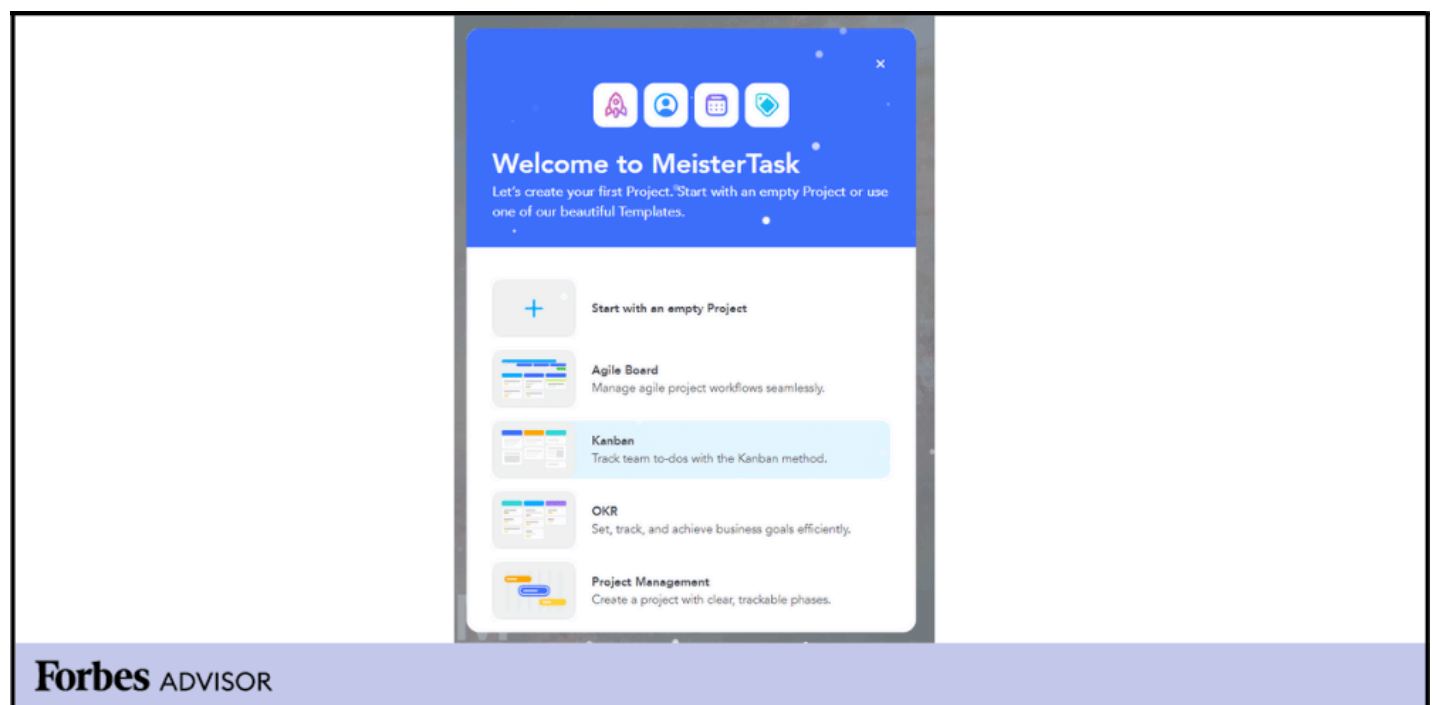
To get the most out of MeisterTask, choose the Business plan at \$25 per user per month (billed annually). Subtasks and the timeline view are finally available at this level, which is uncommon among most task management software that typically allow these features in free or low-priced plans.

There's also an Enterprise plan that requires you to reach out for custom pricing. This plan will get you a dedicated account manager, personalized onboarding assistance and SAML single sign-on.

MeisterTask Setup and Customization

After signing up for a MeisterTask plan, I went through the first couple of steps of answering some questions about my business and my experience with this type of software. And then my experience hit a brick wall in the form of a 404 page. I was supposed to be at my dashboard but no amount of refreshing changed the screen. The next day when I finally got in I was able to set up my first project. There are small walk-throughs in the form of pop-up messages with instructions on how to use key features.

One thing I didn't get was any kind of tutorial or direction as to where I could customize anything. I found project settings long after adding tasks, which is where you can create custom fields, but there isn't much customization beyond. Unless you count custom background and project icons, which are only available on paid plans and are more cosmetic than anything.



MeisterTask Ease Of Use

It's easy to use MeisterTask once you learn the lay of the land. It can be difficult to find certain settings in the app though. Also, it seems odd to us that a productivity app such as MeisterTask wouldn't make it easier to set up tasks from a project board. To duplicate a task, change a due date, add a tag or read a comment, you have to click into the task. The only thing you can do from the project board is add a new task, move it to another column or assign it to someone. So, it's easy to use MeisterTask but you aren't saving any steps as with some of the best task management software.

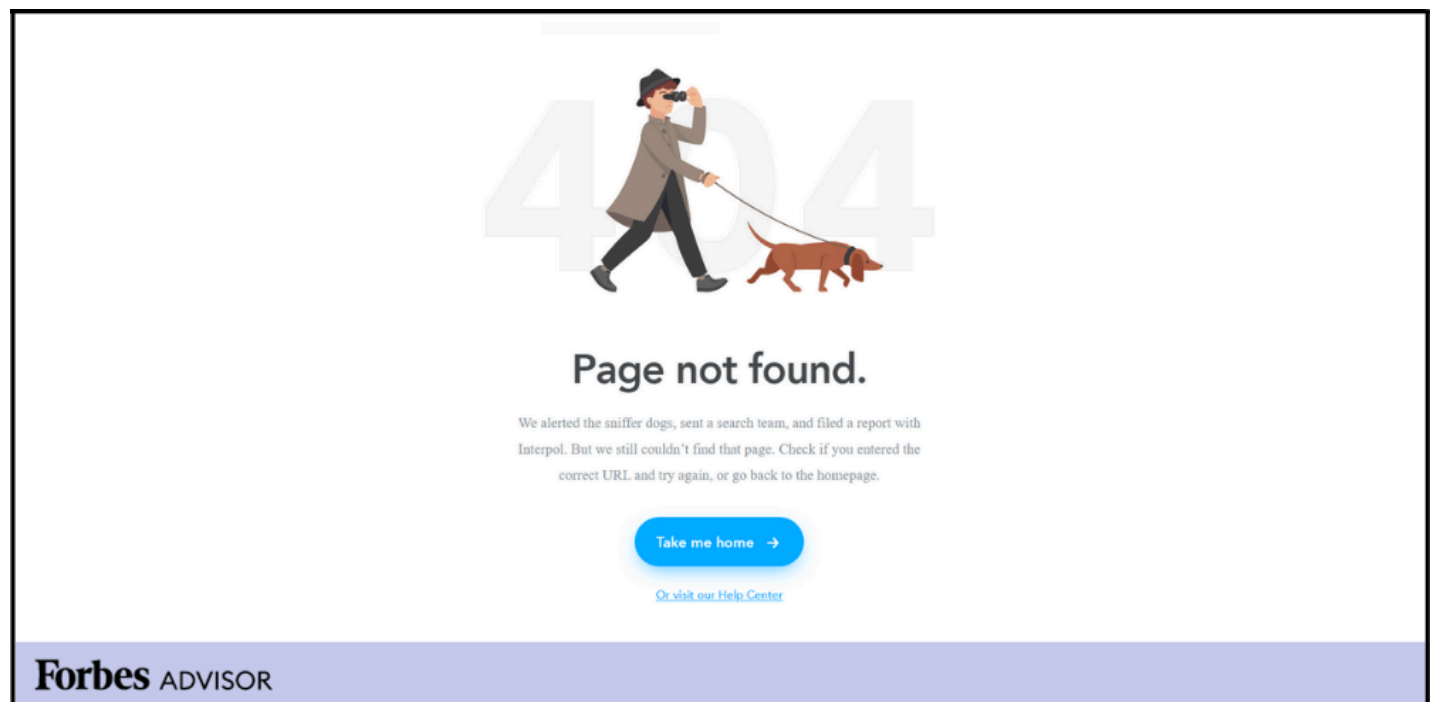
MeisterTask Security

MeisterTask includes the basic security measures for your data and connection to the cloud-based app. It offers slightly more security in that it's hosted in the European Union, which has stricter security requirements than the United States. MeisterTask is GDPR compliant and you can enable two-factor authentication (2FA) for all users. Most of the strongest security features are locked behind the higher-tier plans. So, single sign-on is only available for Enterprise users and adding restrictions to certain features is for Business and Enterprise plan users only.

MeisterTask Customer Service and Support

Getting help from support comes at a cost. Basic and Pro plan users can use the community board to pose questions or email support. Paid plans get access to priority email, which means you should get a faster response. Business and Enterprise plans include phone support. Plus, Enterprise plan users get access to a dedicated account manager.

I had to reach out to support early on in my experience with MeisterTask. I sent an email to figure out why I couldn't access my account at all after setup. Five days after trying to contact support, I still had no response except "We have a lot of support requests." An agent finally responded 10 days later with standard tech support answers (try clearing cache, try another browser and try using incognito mode). With such a slow response and only standard support suggestions, it would be difficult to use MeisterTask for time-sensitive work and no help beyond "try turning it off and on again."



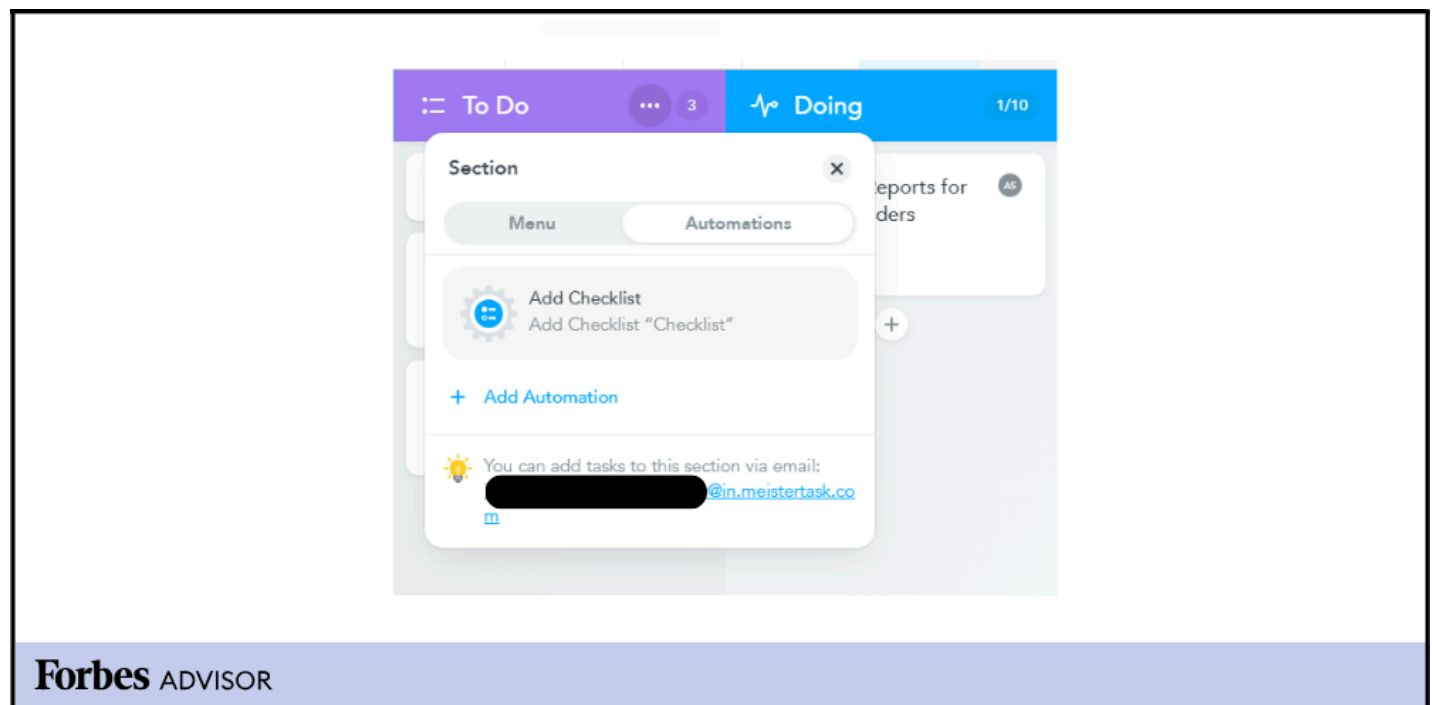
A 404 page error showed when we tried to access our account the first time.

What sets MeisterTask apart from other apps in the productivity and project management space are the added tools that are usually stand-alone apps. It's rare to find a task management app that also offers a mind-mapping tool or a document management feature.

Email Assistant

If you want to create tasks quickly and all you have access to is your email, you can do so by emailing tasks to a specific MeisterTask email. I sent an email with the subject "Tasks" and in the body, I included two tasks: "hire new writers" and "train writers." I waited for a full minute on the page to see if they would automatically appear and then refreshed the site.

What showed up after refreshing was a task titled "Tasks" with the body of the email in the description for the task (along with my signature from my email). So, it isn't a perfect system. Given that MeisterTask offers a mobile app and its email assistant isn't sophisticated enough to create a task that makes sense, I don't see any benefit to this feature.



In the section menu lives an automation menu, which includes an email address you can use to email tasks to the platform; tasks you email are automatically added to the section.

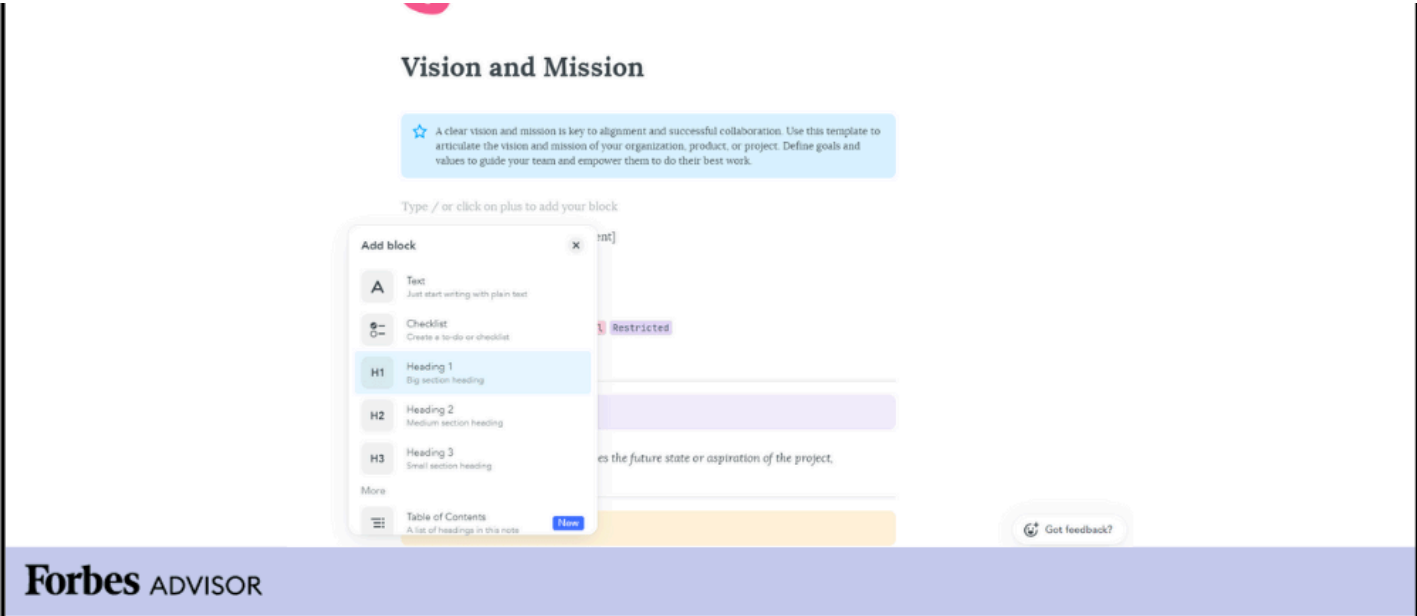
Agenda

One of my favorite features is Agenda. Although it isn't a breakthrough in productivity technology, it is a helpful way for everyone to manage their own tasks and time. Any task that's assigned to you appears here. You can shift tasks to the column that makes the most sense (and you can add new columns as needed). This helps you home in on only the tasks that you need to complete or respond to without the noise of all the other tasks in other projects.

MeisterNote

MeisterNote was recently added to MeisterTask because it's a useful collaboration tool. You can use it to simply take notes and share with team members or collaborate with others on ideas or documentation. It's a bit like Notion in that it's a great way to create internal documents with policies or plans. I tested a template to see what I could do with the blocks and features.

I was able to easily add different types of blocks to the document, including a table of contents, checklists, files and a code block. You can also easily turn a section of a note into an actionable task by hovering over the text and choosing the checkmark icon to the right.



A vision and mission template for MeisterNote includes a lot of blocks already formatted; clicking on the plus icon on a page brings up the block menu.

MindMeister

Although MindMeister isn’t included within your MeisterTask app, you can log in to MindMeister in another window with your MeisterTask credentials to create mind maps. You can move data to and from each app but the two apps don’t work on one platform. I was able to create a mind map and import it to MeisterNote, which I then used to create tasks in MeisterTask. It’s useful though it requires a lot of steps to get it to work properly.

MeisterTask Alternatives and How They Compare

MeisterTask may not be the best solution for you and your team and that’s okay. I looked at similar productivity apps that may be a better fit. If you’ve been curious about MeisterTask alternatives, take a look at the chart and get more context in my comparisons below.

	MeisterTask	Motion	Todoist	Sunsama
Starting Price (Billed Annually)	\$13 per user per month	\$19 per month	\$4 per user per month	\$16 per month
Free Trial	Free plan	Seven days	Free plan	14 days
Task Management	✓	✓	✓	X
Calendars	Google, Outlook and iCal	Google, Outlook and iCloud	Google	Google and Outlook
Email Assistant	✓	✓	X	X
Software Integrations	✓	✓	✓	✓

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Support	Email and phone	Email and live chat	Ticket	Email and live chat
Read Reviews	-	-	Read Todoist Review	-

MeisterTask vs. Motion

The closest competitor to MeisterTask is Motion. You can connect the most popular calendars to either app, but neither offers two-way sync so you can pull in data from a calendar (Motion) or push data from an app to a calendar (MeisterTask). Pricing is similar, but MeisterTask is slightly cheaper at \$13 per user per month (billed annually) versus Motion’s \$19 per month. Motion doesn’t offer a free plan though and it doesn’t have reporting or full project management functionality like in MeisterTask. However, Motion’s AI assistance is far better for automations and task help than in MeisterTask.

MeisterTask vs. Todoist

Comparing MeisterTast to Todoist is a little unfair. It’s probably fairer to compare Todoist to MeisterNote because it’s more akin to a note-taking app. Still, you can create and assign tasks in both apps. And Todoist is far more affordable with its entry-level plan price of \$4 per user per month (billed annually), and both Todoist and MeisterTask offer free plans.

MeisterTask vs. Sunsama

Comparing MeisterTask vs. Sunsama is another slightly unfair comparison because they are direct competitors. Sunsama is more helpful for personal productivity management but MeisterTask’s Agenda feature offers this. Sunsama is like having a personal assistant that helps plan your tasks, whereas MeisterTask allows you to plan your tasks manually.

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Free version available

Yes

Starting price

\$10 per user per month

Integrations

Salesforce, Adobe, Miro, Netsuite, QuickBooks, SAP

Who Is MeisterTask Best For?

suggest using the free plan for a few projects and personal task management.

Our Expert Take

I like the idea of MeisterTask and having so many helpful features in one app. However, it loses usefulness in execution and is missing functionality. It takes longer to add tasks than in other apps, with multiple steps to add due dates and tags. The email task creation is a good idea, but it's executed better in competitor apps.

MeisterTask has added MeisterNote, which is probably one of the best moves it could make. Then again, this productivity and project management app is more expensive than the industry standard and it hides some of its best features under high-tier plans (it's one of the few that won't allow subtasks on entry-level paid plans).

Frequently Asked Questions (FAQs)

- + **What is MeisterTask used for?**
 - + **Is MeisterTask free?**
 - + **Which is better: Trello or MeisterTask?**
-

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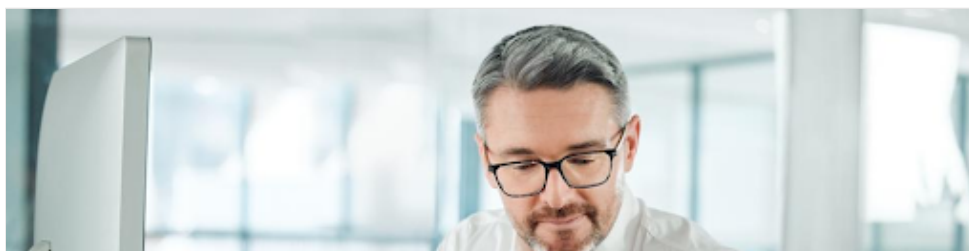
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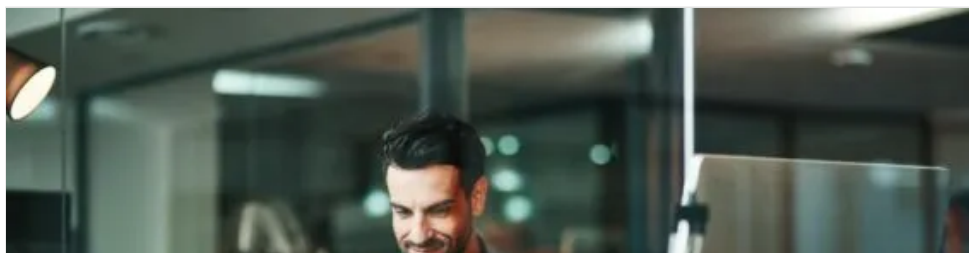
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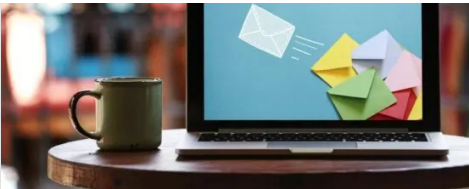


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